

Consultancy: End of project Evaluation (ToR)

Democratic governance in Fiji

March to May 2018

A. Background

Conciliation Resources seeks an external consultant to undertake the evaluation of a 24-month project “Democracy, Understanding and Action (DUA) in Fiji” funded by the European Union and the Australian Government.

The project was implemented by Conciliation Resources, in collaboration with the Citizen’s Constitutional Forum (CCF), the Fiji Women’s Rights Movement (FWRM), Dialogue Fiji (DF) and the Pacific Centre for Peacebuilding (PCP). The project’s aim was to strengthen democratic governance in Fiji through effective and sustained participation of civil society and marginalised groups in local and national policymaking.

The project had three expected results:

- National peacebuilding, governance and rights-based CSOs have strengthened capacities to operate effectively, cohesively and sustainably in Fiji’s emerging democracy, including strengthened linkages with grassroots CBOs, and national and regional Pacific civil society.
- Communities, their leaders and civil society representatives (including from marginalised groups) have developed their skills and knowledge enabling them to engage effectively in policy formulation processes and to monitor and report on democratisation, human rights and development.
- Women leaders (including young women) and their organisations have strengthened capacities to engage effectively in local, provincial and national politics and decision-making processes.

B. About us

Conciliation Resources is an independent organisation working with people in conflict to prevent violence and build peace. Through collaborating with partners, we know that there are many peaceful ways of resolving conflict and preventing violence: together, we promote political solutions to conflict and deepen understanding of non-violent approaches.

Conciliation Resources’ involvement in Fiji dates back to 1995. Conciliation Resources’ long-term goal in Fiji is to support local people and local initiatives in changing Fiji’s political environment to one that enables a peaceful transition from military rule to sustainable and inclusive civilian democratic governance. We work in partnership with Fiji Civil Society (CSO) partners, supporting them in their work with resources, advice and capacity building to:

1. Promote and facilitate dialogue between divided communities, regional and national leaders, and between the Fiji Government and members of civil society.
2. Monitor and react to Fiji’s political context, while advocating for human rights, good governance, freedom of expression and democratic institutions.

3. Help create public debate and discussion, including enabling the broader participation of the people of Fiji in determining Fiji's future.

C. Partners of this action

Conciliation Resources works with 4 partners in Fiji: the Citizen's Constitutional Forum (CCF), Dialogue Fiji, the Fiji Women's Rights Movement (FWRM), and the Pacific Centre for Peacebuilding (PCP).

The Citizens' Constitutional Forum (CCF) was set up in 1995, initially to create opportunities for reflection and informed discussion on constitutional matters among Fiji's citizens. CCF has an extensive programme advocating for, and educating in, multiculturalism, good governance and human rights. Since the 2006 coup the organisation has been working to promote a constructive and inclusive return to democracy.

The **Dialogue Fiji (DF)** initiative was formed in early 2009 by a group of civil society leaders determined to build national and provincial dialogue processes capable of bringing people from across Fiji's social and political divides together in dialogue.

The Fiji Women's Rights Movement (FWRM) is a feminist non-governmental organisation in 1986 to encourage institutional reform and attitudinal changes to systemic discrimination against women. FWRM's activities include advocacy and lobbying, raising awareness, undertaking research and providing information on issues affecting women.

Pacific Centre for Peacebuilding (PCP). PCP has specific skills in facilitation, training and counselling in areas of peacebuilding and conflict transformation. It has facilitated dialogue processes (e.g. Dialogue Fiji events and other initiatives), and recently commenced setting up its own dialogue activities. PCP has also conducted workshops in conflict analysis, stress management, mediation, peacebuilding and change management.

D. Purpose of the Consultancy

The overall objective of this consultancy is to identify key learning and recommendations to be drawn from the "Democracy Understanding and Action project (2016-2017)" and contribute towards an internal evaluation of the project partnership and the action's sustainability.

The evaluation will assess the impact, effectiveness and sustainability of the intervention; examine the design and implementation of the project, its resilience and response to changes in the context and provide targeted learning valuable to each partner organisation and identify potential activities that can enhance the intended results of the project in the future.

E. Deliverables

The total number of consultancy days are up to 24 days. The dates below are proposed dates, subject to changes in agreement with the consultant.

Project/Activity	Deliverable	Activities	Timeframe
<i>key activities to be carried</i>	<i>Specific deliverable/output related to each activity</i>	<i>suggested activities related to each deliverable</i>	<i>delivery date and estimated number of days for each activity</i>

(1) Methodology	<ul style="list-style-type: none"> • An Inception report outlining the evaluation methodology and tools, reporting milestones and workplan. 	<ul style="list-style-type: none"> • Review of project documentation • Consultation with programme management team 	<u>Delivery date:</u> By 26 th Feb 2018 <u>Est. No. days:</u> 3
(2) Field work	<ul style="list-style-type: none"> • Project evaluation according to agreed evaluation methodology, workplan and milestone 	<ul style="list-style-type: none"> • Analysis of project's monitoring data • Interviews with implementation team (lead and co-applicants) • Interviews with beneficiaries, project's participants and target groups • Validation workshop(s) with project's partners and CR 	<u>Delivery date:</u> by 15 th March 2018 <u>Est. No. days:</u> 10 days
(3) Draft report	<ul style="list-style-type: none"> • Draft evaluation report based on key finding from the field work evaluation 	<ul style="list-style-type: none"> • Analysis of evaluation data, key finding and partner's feedbacks • Produce a draft a report considering the following: <ul style="list-style-type: none"> ➤ <u>Organizational learnings</u> from the Action. (programme design, resourcing, organisational capacity, and programme implementation learnings). ➤ Identification of <u>future strategies</u> and activities building on the lessons and impact of the DUA project, and respond to the changed context in Fiji. ➤ <u>Recommendations</u> that will assist Conciliation Resources and co-applicants, and future EU Actions to achieve maximum impact on conflict transformation in Fiji. 	<u>Delivery date:</u> By 5 th April 2018 <u>Est. No. days:</u> 8 days
(4) Final report	<ul style="list-style-type: none"> • Final evaluation report capturing implementation team's reflections and feedbacks 	<ul style="list-style-type: none"> • Meeting with the team for verbal feedback. • Incorporate further reflections and feedbacks from partners and Conciliation resources. • Final revisions to the recommendations. 	<u>Delivery date:</u> By 19 th April 2018 <u>Est. No. days:</u> 3 days
Total days			24 days

F. Administration

Timing/duration

The consultancy will take place for up to 24 days between 16th February 2018 and 19th April 2018.

Reporting

The consultant will report to Conciliation Resources' Pacific Programme Manager (NZ-based) and finance admin and finance officer (UK-based).

Travel expenses

All agreed travel expenses related to this consultancy will be covered by Conciliation Resources on submission of the final invoice, travel expense summary and receipts.